

## **Board Meeting Minutes**

**DATE:** April 20, 2020

**PRESENT REMOTELY:** Chair Betsy Flanagan, Vice Chair Melinda Fagundus, Amy Cole, Tracy Everette-Lenz, Caroline W. Doherty, Benjie Forrest, Worth Forbes, and Anna Barrett Smith

**ABSENT:** Mary Blount Williams

**ALSO PRESENT:** Dr. Ethan Lenker, Jennifer L. Johnson, Debra Baggett, Matt Johnson, Dr. Ve-Lecia Council and Dr. Steve Lassiter

**IN-HOUSE COUNSEL:** Emma J. Hodson

**TIME:** 12:00 P.M.

**PLACE:** 3<sup>rd</sup> Floor Boardroom, 1717 West 5<sup>th</sup> Street, Greenville, NC 27834 and via <http://go.pittschools.org/livestream>

Due to COVID-19, the Board Work Session was held remotely. At 12:00 P.M., Chair Flanagan called the Board of Education Work Session to order.

### 2020-2021 Budget

Debra Baggett, Chief Financial Officer, shared the proposed 2020-2021 proposed local budget of \$45,774,270, with the Board members. The presentation included the following information.

- Proposed Operating Budget Revenue
- Operating Budget Expenditures
- Operating Budget by Expense Purpose
- Proposed Increase in County Appropriations Operating Budget
- Fixed Cost Budget Parameters
- New Money Requests of \$676,096 is being waived to do budget constraints related to COVID-19
- Capital Appropriations
- Article 40 & 42 Sales Tax
- Capital Request

Some discussion occurred between Ms. Baggett and the Board members. Consensus of the Board members was to add this item to the May 4, 2020, Board meeting Consent Agenda.

Minutes Recorder: Carol Rankin

### 2019-2020 Budget Amendment 1

Ms. Baggett shared the 2019-2020 Budget Amendment 1 with the Board members. This amendment increase of \$4,623,851.48 will amend the current budget to \$282,160,896.02. The presentation included the following information.

- Revenue by Fund
- Expense by Purpose
- State Funds
- Local Funds
- Special revenue Funds
- Federal Funds
- Trust & Agency Funds
- Capital Funds

Some discussion occurred between Ms. Baggett and the Board members. Consensus of the Board members was to add this item to the May 4, 2020, Board meeting Consent Agenda.

### Budget to Actual Report for 3<sup>rd</sup> Quarter of 2019-2020

Ms. Baggett shared the Budget to Actual Report for 3<sup>rd</sup> Quarter of 2019-2020, with the Board members. The presentation included the following information.

- Budget per Amendment #2
- Year-to-Date Expenditures
- Outstanding POs and Encumbrances
- Remaining Balance
- Percent Spent

Some discussion occurred between Ms. Baggett and the Board members.

### PCC Board of Trustees Recommendation

Dr. Ethan Lenker, PCS Superintendent, shared the only PCC Board of Trustees recommendation he had received with the Board members. After some discussion, Chair Flanagan received consensus to add this item to the May 4, 2020, Board meeting Consent Agenda, unless other recommendations were received prior.

### 2020-2021 Calendar Update

Dr. Ve-Lecia Council, Assistant Superintendent of HR, discussed the updated 2020-2021 calendar timeline. The discussion included the following information.

Minutes Recorder: Carol Rankin

- List of Dates and Sessions
- Top Points of Discussions
- Input Sessions Feedback
- Potential Next Steps

Some discussion occurred between Ms. Council and the Board members.

#### Pitt County Schools Coronavirus Update

Tim DeCresie, Director of Digital Learning, discussed the measures that Pitt County Schools is taking to assure teachers and students remain safe while using ZOOM for meetings and learning with the Board members.

Jennifer L. Johnson, Public Information Officer, shared the following information with the Board members.

- Eastern Carolina Education Connection Television Chow
- East Carolina University Parent Survey

Some discussion occurred between Ms. Johnson and the Board members.

#### Items from the Chair

Chair Flanagan discussed the Special Called Board meeting scheduled in June. After some discussion, the consensus of the Board members was to hold the Special Called Board meeting, for the purpose of approving a budget amendment, on Wednesday, June 24, 2020, beginning at 8:30 am.

#### Adjourn

Chair Flanagan thanked Senior Staff for all of the work that is being done for the students of Pitt County Schools. Time adjourned was 1:33 P.M.

Respectfully Submitted,

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Elizabeth M. Flanagan, Chair

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Dr. Ethan Lenker, Secretary